

Pre-arrival Japanese Language Program for UTokyo Students (UTokyo Pre-arrival JLP) Application Guidelines 2025

Note: All dates and times shown on this page are in JST (Japan Standard Time).

1. Overview of the Program

The Japanese Language Education Division of the Center for Global Education at the University of Tokyo offers a fee-based Japanese language program for students who have been admitted to study at UTokyo. In this program, you will be able to learn Japanese that is suited to your level, including grammar and cultural context to help you prepare for your upcoming life in Japan and at UTokyo. All classes are conducted online via Zoom in an active learning format (with both camera and microphone on) so that you may start practicing Japanese in a friendly learning environment.

Note: At the time of application, we will verify that you have received admission approval as an international student at UTokyo. (→ See “3. Eligibility Requirements.”) Please note that those who are simply interested in UTokyo (such as planning to study at UTokyo in the future or wanting to experience what UTokyo is like) are NOT eligible to participate.

2. Course Offerings

The following courses will be offered in 2025. Please refer to the syllabus for details. (1 class = 90 minutes)

Course Code	Course Title	Number of Classes/Duration	Schedule	Global Units	Overview
P1	Survival Japanese for Beginners (A)	5 Classes/1 Week	From June 30 (Mon) to July 4 (Fri) 08:30-10:00	0.5	For beginners. Minimal Japanese that can be used in daily life starting from that day. No prior knowledge of the writing system is required. Note: P1 and P2 cover the same content (offered at different times and dates). <Syllabus (available in March 2025) >
P2	Survival Japanese for Beginners (B)	5 Classes/1 Week	From June 30 (Mon) to July 4 (Fri) 15:00-16:30	0.5	
P3	Elementary Japanese for Daily Use	10 Classes/3 Weeks	From June 9 (Mon) to June 27 (Fri) 15:00-16:30	1	For those at a lower elementary level (but not complete beginners). The goal is to use the Japanese learned so far more productively in everyday

					situations. Basic ability to read hiragana is required. <Syllabus (available in March 2025) >
P4	Intermediate Japanese for Daily Use	10 Classes/3 Weeks	From July 7 (Mon) to July 25 (Fri) 15:00-16:30	1	For those who have completed elementary-level Japanese studies. The aim is to use the Japanese learned so far more naturally in everyday situations. A basic understanding of grammar equivalent to N4 level is required. <Syllabus (available in March 2025) >

Notes

- 1) Global Units will be issued to course completers. While they are different from regular credits offered by faculties or graduate schools, a certificate with grades will still be issued by the Center for Global Education, scheduled for issuance in September 2025. Details about Global Units can be found in 6. FAQ.
- 2) During the course period, there will be scheduled opportunities for online interaction both among participants of the UTokyo Pre-arrival JLP and between participants and current UTokyo students.

3. Eligibility

Those who have received official authorization (such as an acceptance letter or admission certificate) signed by the Dean for admission to UTokyo at the time of application.

The specific enrollment status at UTokyo after admission:

Undergraduate Student, Graduate Student (Master's Program), Graduate Student (Doctoral Program), Undergraduate Research Student, Graduate Research Student, Graduate International Research Student, Special Research Student, Special Auditor, or Research Student-Institute.

Note:

Please refer to the syllabus of each course for the Japanese language level required for enrolling in these Japanese courses. Some materials and verbal explanations in the elementary classes will be provided in English.

4. Fees

Enrollees are charged an application fee and program fees. The procedures and timing of those payments are different.

Application Fee JPY 5,000

Note: The application fee must be paid by credit card ONLY during the application period and is strictly non-refundable.

Available brands of the credit card depend on the option you choose within Flywire, which handles the payment procedure via the online application system, as well as your location. Depending on the payment option you choose within Flywire, a handling charge may apply. Such a charge must be borne by the applicant.

We strongly recommend applying well in advance to allow sufficient time.

Program Fees

P1: Survival Japanese for Beginners (A) (0.5 Global Unit, online format) **JPY 29,750**

P2: Survival Japanese for Beginners (B) (0.5 Global Unit, online format) **JPY 29,750**

P3: Elementary Japanese for Daily Use (1 Global Unit, online format) **JPY 59,500**

P4: Intermediate Japanese for Daily Use (1 Global Unit, online format) **JPY 59,500**

Note: The program fee must be paid by credit card ONLY after you have received notification in late May of your course placement following the online placement interview.

Available brands of the credit card depend on the option you choose within Flywire, which handles the payment procedure via the online application system, as well as your location. Depending on the payment option you choose within Flywire, a handling charge may apply. Such a charge must be borne by the applicant.

5. Enrollment Process

5-1. Overview

A total of four steps are required from application to enrollment confirmation.

Step 1	<u>Application for Enrollment and Payment of Application Fee</u> You must do 1 through 4 below to complete the application submission process. If any step is not completed by the deadline, the application will not be accepted. 1. Create an account in the online application system (TAO). 2. Refer to the syllabus and schedule to select the desired course. 3. Submit the following digital documents and enter the required information (including questions about your	Application Period: March 10 (Mon) to <u>8:00 May 7 (Wed)</u>
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	<p>Japanese language learning history and a conflict check regarding the interview time) in TAO.</p> <ul style="list-style-type: none"> ● Copy of passport (PDF): Pages displaying the applicant's name and face photo are required. ● Color ID photo (JPEG): Sized 45mm x 35mm, plain background, taken within the last 3 months. ● Document indicating that admission to UTokyo has been approved by the Dean. <p>4. Pay the application fee.</p> <p>Note: Before applying through TAO, please read "5-3. Regarding the Application" below carefully.</p>	
<p>Step 2</p>	<p><u>Taking the Online Interview</u></p> <p>Those who have completed all of Step 1 above will receive an email with the interview time and Zoom URL. A brief oral test will be conducted to determine the appropriate course (approximately 5-10 minutes per person).</p> <p>Note: If it is determined that there is no suitable course for you based on the test results, enrollment may be declined.</p>	<p>Notification of Interview Date and Time: Around May 12 (Mon)</p> <p>Placement Interview: Designated date and time on May 15 (Thu) or 16 (Fri)</p>
<p>Step 3</p>	<p><u>Confirmation of Course Placement and Payment of Course Fee</u></p> <p>You will be informed of your course placement via email. Please make the payment for the course fee after confirming your placement.</p> <p>Note: If payment is not received by the deadline, you will be considered to have withdrawn from the course.</p>	<p>Notification of Course Placement: Around May 19 (Fri)</p> <p>Payment Deadline: <u>16:00 on May 26 (Mon)</u></p>
<p>Step 4</p>	<p><u>Enrollment Confirmation</u></p> <p>Your enrollment will be confirmed upon completion of the payment verification. You will receive formal registration information from the Center for Japanese Language Education's student management system (STAR), so please access it. From then on, information about the course and Zoom URL for classes will be sent through the STAR system.</p>	<p>Notification of Enrollment Confirmation: Around May 30 (Fri)</p>

5-2. Regarding the Application

Please review the following carefully before proceeding with Step 1 of the enrollment process:

(1) This program is conducted as one of the UTokyo GUC programs, following the rules outlined below. Please read them carefully before applying.

▶ UTokyo Pre-arrival JLP 2025 Terms and Conditions (available in March 2025)

(2) Only applications submitted through the following URL will be considered valid:

Online Application System TAO (The Admission Office)

Application URL for the “Pre-arrival Japanese Language Program for UTokyo Students”

▶ URL: <https://> (available in March 2025)

When you access this link, you will be prompted to log in or register an account. If you do not have an account, click “account registration” to create one. You can apply for this program only by logging into this account and accessing the link above.

Notes

- When you click “Start my application,” your Application ID will be displayed. After confirming it, you can click on the “Application” tab in the menu to begin the procedure.
- This program is exclusively for Japanese language education. It is distinct from the UTokyo GUC Summer Program offered by the Global Education Center for students enrolled in overseas universities. This program is not listed on the UTokyo page linked from the TAO home page; it can be accessed only via the above link. Please be careful to avoid any confusion.

(3) Please be aware that the screening process for all applications will begin only after the application deadline based on the information provided via TAO. It is normal for the status on TAO to continue displaying “Application completed” during this period.

(4) The deadline for the application is **8:00 Japan Standard Time on Wednesday, May 7. For the following reasons, we strongly recommend applying well in advance to allow sufficient time:**

- After the application deadline, the online application system (TAO) will automatically close, and **late submissions cannot be accepted under any circumstances.**
- The Office may not respond to inquiries promptly.
- The Office will not be responsible for any consequences resulting from applicants’ failure to receive, read, and/or reply to messages sent from our office, as well as any malfunctions of networks, PCs, or other devices that may prevent applicants from submitting applications in time.

(5) Please be aware that after submitting your application, **no further changes can be made for any reason, and the application fee, once paid, will not be refunded.** We strongly recommend that you review your application thoroughly, with special attention to the course you have applied for.

Notes

- By creating an account on TAO, you agree to the “Terms of Use” and “Handling of Personal Information” provided by Samadhi Co., Ltd., the service provider for TAO.
- Please regularly check your email at the address you gave when registering as well as your application status on TAO, as we may contact you regarding your application.
- Please note that the Office will not be able to provide feedback on screening status or admissions decisions.

6. FAQ

Q: May I submit my UTokyo exam admission ticket for the entrance exam? Alternatively, would an email exchange with a professor from UTokyo be acceptable?

A: No, you must provide formal proof that you have been officially admitted to UTokyo. Please submit a document issued under the name of the Dean.

Q: There are days when I won't be able to attend the course I wish to take. Can I still enroll?

A: To maximize learning effectiveness, attendance at all sessions is encouraged, but we understand there may be unavoidable circumstances. Please mention this when you register and during your interview.

Q: Can I receive recordings of the online classes?

A: No, this program is an interactive class where the instructor and all students engage in learning together, rather than a lecture. For copyright and privacy reasons, classes will not be recorded.

Q: I have no prior experience studying Japanese. I'm sure I'll be placed in the Survival Course, so do I still need to attend the interview?

A: Yes, we conduct interviews with everyone to confirm the participant's identity and their intention to take the course before enrollment.

Q: What is a Global Unit? Will it count as credits after I enroll at UTokyo?

A: A Global Unit is issued independently by the Center for Global Education. It is aligned with the UCTS (UMAP Credit Transfer Scheme). The contact hours for each course per Global Unit are as follows:

- 1-Unit course: 15 hours (900 minutes / 90-minute session × 10)
- 0.5-Unit course: 7.5 hours (450 minutes / 90-minute session × 5)

Please note “Global Units” are different from credits offered by faculties or graduate schools. However, the Global Unit Certificate includes the detailed information shown below and is issued only after a rigorous assessment. Therefore, exchange students might be able to use it to calculate credits for transfer to their home institution depending on that institution's regulations.

- Participant's name
- Course name
- Number of Global Units for the course*
- Lecture type (Online)
- Course period

- Grade earned by the participant**
- Number of Global Units earned by the participant
- Notes: *1 Global Unit = 90 minutes × 10 classes; 0.5 Global Unit = 90 minutes × 5 classes.
**Grading system: S (100-90), A (89-80), B (79-70), C (69-60), D (Fail).

Q: Since I want to study a lot, is it okay if I take multiple courses?

A: We appreciate your enthusiasm, but, for the following reasons, taking multiple courses simultaneously is not allowed.

- P1 (Survival Japanese for Beginners (A)) and P2 (Survival Japanese for Beginners (B)) are at the same level (for beginners) and cover the same content. They are offered at different times to accommodate time zone differences.
- P3 (Elementary Japanese for Daily Use) is at the elementary level but assumes some prior knowledge. It is intended for those who have completed about one term to one semester of study through self-study or a general university course. Basic hiragana reading ability is also required.
- There is a significant level gap between P3 and P4 (Intermediate Japanese for Daily Use). To take P4, a study background equivalent to JLPT N4 is required.

For more details, please also refer to the level chart posted on the website

Q: In a short-term course, will I be able to learn a lot of grammar and vocabulary in a short period?

A: As the courses are short (three weeks at most), there are limits to how much grammar and vocabulary you can learn. The courses focus on practicing how to naturally use the knowledge you have accumulated so far in daily life in Japan, while also gaining new understanding. The courses are designed for those who wish to have active interactions in Japanese.

Q: Which textbook will be used? Do I need to purchase it in advance?

A: We use original materials prepared by the Center. These will be distributed to those who are accepted into the course. Advance purchase is not necessary.

7. Contact

International Education Promotion Group, Education and Student Support Department
The University of Tokyo, 7-3-1, Hongo, Bunkyo-ku, Tokyo 113-8654 JAPAN

For inquiries regarding UTokyo Pre-arrival JLP, please write to nihongo.adm@gs.mail.u-tokyo.ac.jp

Note: For procedures unrelated to Japanese language study, both before and after arriving in Japan, please continue to contact the appropriate offices at your faculty or graduate school.